

## **EXHIBIT 2**

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, April 19, 2022, 4:00 P.M.**

County Clerk Audrey McGraw called the meeting to order.

Administration of Oath of Office by Honorable Robert F. Dehring Jr.

McGraw called the roll, all members being present in person.

Supervisors Herbst and Lund were absent. Lund having given prior notification was excused.

|                                |                                  |
|--------------------------------|----------------------------------|
| District 1.. Richard C. Jones  | District 2. Cassie B. Richardson |
| District 3..... Robert Preuss  | District 4 ..... Tim P. Mielke   |
| District 5 James B. Braughler  | District 6 ..... Dan Herbst      |
| District 7. Dwayne C. Morris   | District 8 .... Michael Wineke   |
| District 9..... Bruce Degner   | District 10 ..... Mark Groose    |
| District 11..... Jeff Johns    | District 12 ..... Jeff Smith     |
| District 13..... Anita Martin  | District 14 ..... Kirk Lund      |
| District 15.... Steven J. Nass | District 16. Meg Turville-Heitz  |
| District 17..... Russell Kutz  | District 18... Brandon White     |
| District 19..... Dave Drayna   | District 20.. Curtis Backlund    |
| District 21. John C. Kannard   | District 22 .... Blane Poulson   |
| District 23... George Jaeckel  | District 24 ..... Roger Lindl    |
| District 25. Matthew Foelker   | District 26 ....Joan Fitzgerald  |
| District 27..... Joan Callan   | District 28 ..... Anthony Gulig  |
| District 29.. Mary K. Roberts  | District 30 Walt Christensen     |

Corporation Counsel J Blair Ward led the Pledge of Allegiance. A moment of silence was observed.

New members of the County Board of Supervisors: Cassie B. Richardson, District 2; Robert Preuss, District 3; Tim P. Mielke, District 4; Bruce Degner, District 9; Mark Groose, District 10; Meg Turville-Heitz, District 16; Joan Callan, District 27; and Anthony Gulig, District 28 introduced themselves.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Christensen moved to bring Planning and Zoning Report and Ordinance, #20a and b, to right after Public Comment and to otherwise continue as drafted. Seconded by Poulson and passed.

**Adoption of Rules of Order.**

**Wehmeier introduced Ordinance No. 2022-01.**

Repeal Board of Supervisors Rules of Order 2020-2022 and recreate Board of Supervisors Rules of Order 2022-2024.

**Braughler moved to repeal and recreate Ordinance No. 2022-01, the Board of Supervisors Rules of Order 2022-2024. Seconded by Morris and passed as amended below.**

**Jones moved to Amend the 2022-2024 County Board**

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**Rules as follows:****Section 3.05 STANDING COMMITTEES.**

**2. a) BROADBAND WORKING GROUP** – Five to Seven members appointed by the County Board Chair, consisting of at least one member from the Finance Committee, one member from the Jefferson County Economic Development Consortium, one member from the Planning and Zoning Committee, one member from the Executive Committee, and one member of the public. Any additional members shall be County Board Supervisors selected by the County Board Chair. The Broadband selected by the County Board Chair. The Broadband Working group will be responsible for policy oversight of the expansion and improvement of Broad Band within Jefferson County. Members will be paid a per diem and mileage for meeting attendance in accordance with County Policy. The Working Group will dissolve at the end of the 2022-2024 County Board term.

**Seconded by Backlund and passed.**

**Jones moved to Amend the 2022-2024 County Board Rules as follows:**

**Section 3.05 STANDING COMMITTEES.**

**2. e) FINANCE COMMITTEE** - Five members appointed by the County Board Chair consisting of County Board Supervisors. This Committee shall receive the proposed County budget from the County Administrator and shall conduct hearings necessary in the review of the proposed budget. The Committee shall make necessary permitted transfers as authorized by the provisions of s. 65.90(5)(b), Wis. Stats. The Committee shall propose utilization of contingency budget and necessary budget transfers and amendments requiring County Board action. [Am. 03/14/06, Ord. 2005-48d; Am. 05/11/04, Ord. 2004-04; 03/09/10, Ord. 2009-24; Ord. No. 2014- 11, 07/08/2014; Ord. No. 2018-01, 04/17/2018] The Committee shall recommend to the Board the auditors to be employed, and shall report to the Board the results of such audits. The Finance Committee shall meet each month to audit and approve for payment proper vouchers, expenditures and claims against the County. [Ord. No. 2018-01, 04/17/2018] The Committee shall review insurance to be carried and also the insurance carrier to which such insurance shall be awarded. The Committee shall be authorized to renew insurance contracts without bidding same, when it finds renewal is in the best interest of Jefferson County, select investment advisors/brokers, select vendors for professional services related to financial matters if required by the Jefferson County Purchasing Policy and select P-Card vendors. [Ord. No. 2018-01, 04/17/2018] The Committee shall have the authority to resolve claims against the County in amounts over \$25,000 up to the County's self-insured retention (SIR) amount after consulting with the County's insurance carrier, the County Administrator and Corporation Counsel. [Cr.

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04/16/02, Ord. 2002-04; Ord. No. 2018-01, 04/17/2018] The Committee shall supervise the collection of delinquent taxes and is authorized to sell foreclosed properties in accordance with Resolution No. 2002-16. [Am. 08/13/02, Ord. 2002-16; 03/14/06, Ord. 2005-48d, effective 04/18/06; 03/13/12, Ord. 2011-24] The Committee, on a case-by-case basis, shall recommend to the Board of Supervisors the allocation of the proceeds from the sale of county-owned farmland to possibly increase the acreage of farmland permanently protected from development, and to leverage state and federal funds for the acquisition of conservation easements to protect farmland (Resolution No. 2008-15). [Ord. 2016-01, 04/19/2016] Unless otherwise provided by statute or ordinance, the Finance Committee shall oversee the sale of county-owned land in addition to land obtained through tax foreclosure and shall present contracts for sale of such land to the Board for approval. [Ord. No. 2007-39, 03/11/2008; Ord. No. 2018-01, 04/17/2018] The Committee provides policy oversight of the County Treasurer, Finance Department and Child Support Office in handling policy matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 3/13/12, Ord. 2011-24; Ord. 2016-01, 04/19/2016, Ord. No. 2018-01, 04/17/2018] [Ord. No. 2002-05, 04/15/2002; Ord. No. 2002-16, 08/13/2002; Ord. No. 2004-04, 05/11/2004; Ord. No. 2005-48d, 03/14/2006; Ord. No. 2009-24, 03/09/2010; Ord. No. 2011-24, 03/13/2012; Ord. No. 2014-11, 07/08/2014; Ord. No. 2016-01, 04/19/2016]

**Seconded by Jaeckel and passed.**

**Christensen moved to Amend the 2022-2024 County Board Rules as follows:**

**3.06 BOARDS, COMMISSIONS, COMMITTEES AND OTHER BODIES.**

1. The following Boards, Commissions, Committees and Other Bodies created by the County or to which the County has a right to appoint representatives, shall be elected or appointed in the manner provided by law, ordinance or rule. The Chair or either Vice Chair may attend the meetings of Boards, Commissions, Committees and Other Bodies, but are not to be considered ex-officio members and may not serve to establish a quorum or vote. Members of Boards, Commissions, Committees or other bodies where only one County Board member or other appointed member is serving as a representative of Jefferson County shall, in March of each year, submit to the County Clerk a report to include the number of meetings attended and a brief discussion of the major work of the body. The report shall be distributed to the County Board as a Communication at the April County Board meeting. [Am. 03/14/06, Ord. 2005-49a; Ord. No. 2018-01, 04/17/2018]

**Seconded by Nass and passed.**

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**Jones moved to Amend the 2022-2024 County Board Rules as follows:**

**3.02 ORGANIZATION.**

6. The County Board Chair is authorized and directed to attend meetings and conferences on matters directly related to County government. The County Board Chair may designate member(s) of the County Board to attend such meetings and conferences, either in place of the Chair or along with the Chair. The County Board Chair, the Vice Chairs and such other Board members as may be designated by the Chair, shall be entitled to meeting fees or per diem and mileage for attending such meetings and conferences, all subject to the regular rules of the County Board pertaining to meeting fees, per diems, mileage and expenses. The County Board Chair shall be entitled to a meeting fee for meeting with the County Administrator. Board members attending meetings and conferences in addition to regularly scheduled meetings, including educational meetings and events, shall notify the County Administrator not less than 72 hours in advance of said meeting or conference in order to permit the County Administrator to give any necessary Open Meeting notices as may be required. No per diems, meeting fees or expenses shall be paid to Board members attending meetings and conferences in addition to regularly scheduled meetings, including educational meetings and events, who have not been authorized to attend by the County Board Chair. Utilization of remote attendance at all County meetings to facilitate the transaction of County business is permitted by County Board Supervisors when serving as a member of the Jefferson County Board of Supervisors or as an appointed member of a Board, Commission, Committee, or other body on behalf of Jefferson County. County Board Supervisors shall have the same rights and privileges when appearing by remote attendance as they would have when appearing in person. The official meeting shall be noticed as taking place at a physical location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. If connectivity is lost and there is a quorum of members appearing remotely, the meeting shall be adjourned until connectivity is reestablished with the official meeting location or rescheduled to another date and time in accordance with the Wisconsin Open Meetings Law. As a courtesy, committee members planning to attend remotely should provide 24 hours' notice in advance of a scheduled meeting to the County Clerk. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the

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meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost. If the meeting is convened in closed session, any member attending remotely shall inform the board or committee chair as appropriate, that no other person is present with them and to the best of their knowledge no other person can view or hear any portion of the closed session meeting unless such person is allowed to attend closed session meetings by the County Board rules or expressly authorized to attend the closed session meeting by the committee. [am. 03/09/10, Ord. 2009-24; Ord. No. 2014-06, 05/13/2014; Ord. No. 2018-01, 04/17/2018]

**Seconded by Johns and passed.**

**Appointment of ballot clerks by County Clerk McGraw.**

The Board proceeded to the election of the County Board Chair and Vice Chairs. County Clerk McGraw read Section 3.02(1) of the County Board Rules regarding electing a Chair, Vice Chair and a Second Vice Chair. McGraw appointed the following ballot clerks: Marc DeVries, Benjamin Wehmeier, Amy Listle, Deb Schroedl, and Matt Zangl.

**Election of County Board Chair.**

Election of County Board Chair. Nominations were made by written, secret ballot for County

Board Chair. Nominated were Jones, Braughler, and Nass. Jones declined the nomination. McGraw called on Chair nominees to give a brief statement up to three minutes in length. The first-round nominees for Chair were tallied, and Nass was elected as Chair.

**Chair Nass presides over the rest of the meeting.**

Nominations were made by written, secret ballot for First Vice Chair. Nominated were Jones, Poulson, Braughler, Wineke, and Christensen. Jones, Poulson, and Christensen declined the nomination. The Chair called on First Vice Chair nominees to give a brief statement up to three minutes in length. The ballot for First Vice Chair were tallied, and Wineke was elected First Vice Chair.

Nominations were made by written, secret ballot for Second Vice Chair. Nominated were Jones, Poulson, Braughler, Jaeckel, Smith, and Christensen. Jones, Jaeckel, and Smith declined the nomination. The Chair called on Second Vice Chair nominees to give a brief statement up to three minutes in length. The first-round nominees moving on to the second round were Poulson and Christensen. The second-round ballot for Second Vice Chair were tallied, and Poulson was elected as Second Vice Chair.

**Committee Elections:**

No Elections.

**Communications:**

**County Clerk McGraw presented the following**

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**communications:**

1. Treasurer's Monthly Report.
2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on April 21, 2022, at 7:00 p.m.
3. Recognition of Sheriff's Proclamation proclaiming the week of April 10 through April 16, 2022, as National Public Safety Telecommunicators Week.

**Public Comment:**

11 Members of the public spoke on the Zoning Ordinance Amendment for the Brunson property.

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Highway Committee Chair, introduced Ordinance No. 2022-02.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS Petition R4379A-22 was referred to the Jefferson County Planning and Zoning Committee for public hearing on February 17, 2022 and Petitions R4391A-22, R4392A-22, R4393A-22, R4394A-22, R4395A-22, R4396A-22 and R4397A-22 were referred for public hearing on March 17, 2022, and

WHEREAS the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows

**Jaeckel moved for the adoption of Ordinance No. 2021-02. Seconded by Christensen.****Jaeckel moved to divide the Question to allow for separate consideration of the Petition to rezone, FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

Create a 7.4-ac A-2 zone near **W1432 County Rd B** on PIN 006-0716-1642-000 (24 ac), Town of Concord. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt of a suitable soil test if bathrooms are proposed, and upon approval and recording of a final certified survey map for the lot. R4379A-22 – Donald & Nancy Brunson. **Seconded by Poulson and passed. Question divided.**

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**Vote on remaining Petitions**, excluding the Brunson Property Petition for W1432 County Rd B on PIN 006-0716-1642-000, **passed**.

Kannard abstained from voting due to potential conflict of interest.

**Martin moved to postpone action on the Brunson Property Petition to May 10, 2022 County Board Meeting. Seconded by Johns and failed to pass. Ayes 10** (Richardson, Degner, Groose, Johns, Smith, Martin, Turville-Heitz, Callan, Gulig, Christensen), **Noes 18** (Jones, Preuss, Braughler, Morris, Wineke, Nass, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Roberts, Mielke), **Abstain 0, Absent 2** (Lund, Herbst).

**Poulson moved to close debate (move the previous question). Seconded by Jaeckel and passed. Ayes 21** (Jones, Richardson, Preuss, Mielke, Braughler, Morris, Wineke, Degner, Groose, Johns, Turville-Heitz, Kutz, Drayna, Backlund, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Roberts), **Noes 6** (Smith, Martin, Nass, White, Gulig, Christensen), **Abstain 1** (Kannard), **Absent 2** (Lund, Herbst). Kannard abstained from voting due to potential conflict of interest.

**Vote on Petition to Rezone W1432 County Rd B, PIN 006-0716-1642-000, Brunson Property. passed.**

Kannard abstained from voting due to potential conflict of interest.

**Backlund, Buildings and Grounds Committee Vice Chair, introduced Resolution No. 2022-09. Awarding Bids for 2022 Capital Project - South Campus Improvements (Phase 2), Fair Park Improvements and Court-house Judicial Entrance**

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into contracts with Maas Brothers Construction to hold contracts for General Construction - \$596,900, and construction management - \$260,344 - \$857,244, Heating, Ventilation, and Air Conditioning (HVAC) - Zien Mechanical - \$566,611, Electrical - Ready Electric - \$449,545, and Plumbing - North American Mechanical - \$168,000.

*Fiscal Note: Total project costs for the proposed resolution are as follows:*

| <b>Description</b>            | <b>Base Bid</b> | <b>Contractor</b>         |
|-------------------------------|-----------------|---------------------------|
| BP #01 - General Construction | \$ 596,900.00   | Maas Bros. Construction   |
| BP #02 - HVAC                 | \$ 566,611.00   | Zien                      |
| BP #03 - Electrical           | \$ 449,545.00   | Ready Electric            |
| BP #04 - Plumbing             | \$ 168,000.00   | North American Mechanical |

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|                                                                |               |
|----------------------------------------------------------------|---------------|
| Removal & Salvage of<br>High-Density Storage<br>Detention Door | \$ 22,075.00  |
| Material Purchase<br>General Conditions                        | \$ 43,718.00  |
| Supervision-PM & Full-<br>Time Superintendent                  | \$ 79,000.00  |
| CM Fee (6.00%)                                                 | \$ 115,550.94 |
| Construction<br>Manager Bond                                   | \$ 16,331.20  |

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**Total Construction****Contract \$2,041,399.94**

**Backlund moved for the adoption of Resolution No. 2022-09. Seconded by Lindl and passed.** Ayes 28 (Jones, Richardson, Preuss, Mielke, Braughler, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Herbst, Lund).

**Backlund, Buildings and Grounds Committee Vice Chair, introduced Resolution No. 2022-10. Awarding Contract to Stanley Security for Jail Security System Upgrades and Additions**

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into contracts with Stanley Security for \$172,410 and is authorized a contingency budget of \$30,305.

*Fiscal Note: This project is budgeted for in account number 11201.594822 and funded by budget carryover, which was approved by the County Board of Supervisors on March 8, 2022, in the amount of \$202,715. No budget adjustment is necessary.*

**Backlund moved for the adoption of Resolution No. 2022-10. Seconded by Morris and passed.**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-11.**

**Requesting the State of Wisconsin to Revise the Current Real Estate Transfer Fee Revenue Sharing Formula.**

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors in session this 19th day of April, 2022 that the State of Wisconsin is hereby requested to revise the real estate transfer fee share formula to again allow Wisconsin Counties to retain 50% of all real estate transfer fees collected, with 50% to be remitted to the State.

BE IT FURTHER RESOLVED, that a copy of this resolution is sent to Governor Tony Evers, all members of the State Legislature representing Jefferson County, the Wisconsin Counties Association and all other Wisconsin Counties.

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*Fiscal Note: This resolution has no fiscal impact at this time.*  
**Jones moved for the adoption of Resolution No. 2022-11. Seconded by Christensen and passed.**

**Poulson out at 5:50 p.m.**

**Braugher, Human Resources Committee Chair, introduced Resolution No. 2022-12. Creating a full-time Community Health Worker position at the Health Department**

NOW, THEREFORE, BE IT RESOLVED that the position of one full-time Community Health Worker is hereby created and the 2022 County Budget setting forth positions at the Health Department be and is hereby amended to fund one full-time Community Health Worker position at the Health Department to become effective upon passage of this resolution.

*Fiscal Note: The Community Health Worker position costs a total of \$47,722 for salary and fringe benefits for the remainder of 2022 and is fully funded through the Drug-Free Communities (DFC) Support Program Grant. The former Public Health Nurse position will currently remain unfilled, therefore no new tax-levy is required for this position. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*

**Braugher moved for the adoption of Resolution No. 2022-12. Seconded by Jaeckel and passed. Ayes 27 (Jones, Richardson, Preuss, Mielke, Braugher, Morris, Wineke, Degner, Goose, Johns, Smith, Martin, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 3 (Herbst, Lund, Poulson).**

**Morris introduced Proclamation 2022-01, Proclaiming May 18, 2022, as Jefferson County Peace Officer's Memorial Day in Jefferson County.**

**Morris moved for the adoption of the Proclamation 2022-01, Seconded by Gulig and passed.**

**Appointments by County Administrator:**

**Wehmeier, County Administrator, introduced the following appointments:**

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointment:

Barb Elwood-Goetsch, Ixonia, WI, to the Oconomowoc Library Board for a 3-year term ending April 15, 2025.

**Jaeckel moved to confirm the above appointment. Seconded by Morris and passed.**

**Public Comment: (General) None**

**Announcements:**

Nass temporarily appointed the 4 prior members of the Planning and Zoning Committee to continue and Wineke

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as the 5<sup>th</sup> member of that committee. Nass also temporarily appoints Kannard and Kutz to the Home Consortium Board. County Board of Supervisors Orientation Meeting was held April 12, 2022.

Supplemental information presented at the April 19, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn. Seconded by Backlund and passed at 6:07 p.m.**

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